



CIFA A REGION OF SAIA

**CIFA AWARD FOR ARCHITECTURE 2021
and the
SOUTH AFRICAN INSTITUTE OF ARCHITECTS
AWARD OF MERIT & AWARD FOR EXCELLENCE 2022**

CONDITIONS FOR ENTRY

**CATEGORY B
RESEARCH OR WORK OF SOCIAL IMPORTANCE**

1. Any member of the Cape Institute for Architecture (CIFA) and the South African Institute of Architects (SAIA) may submit work. More than one work may be submitted.
2. The regional Panel of Assessors has been appointed by the Management Committee of the Cape Institute for Architecture. The names of the members of the panel are:
 - Abrahamse, Claire [PrArch]
 - Borgström, Michael [PSAT]
 - Essa, Nabeel [PrArch]
 - Irving, Nicola [PrArch] - Panel Convener
 - Lourens, Henk [PrArch]
 - Ronne, Kirsty [PrArch]
 - Tymbios, Mike [Graphic Designer]
3. The regional Panel will adjudicate all entries and recommend to the Committee which projects should be awarded the regional awards and submit the research or work of social importance for national assessment. Having made its decision by mid-August 2021, the Panel will prepare the assessor's report and regional citations, and arrange for the notification, receipt and forwarding of any additional documentation that may be required for national assessment by the end of November 2021.
4. Submissions must be made ONLINE ONLY via the Awards Portal. A separate online entry must be used for each submission. SAIA may request printed material for national submissions.
5. **Submission forms for research or work of social importance must be accompanied by the following and uploaded via the Awards Panel:**
 - 5.1 Proof of Payment (PoP) of the non-refundable entry fee of R862.50 (incl. VAT) to assist in defraying costs. This payment needs to be made prior to submission. All PoP's need to be uploaded before any entry will be accepted.
 - 5.2 2 x A1 laminated posters (*two different posters per project*) containing a summary of the work, suitably illustrated with charts and images and bearing the name of the author/s, the name of the academic promoter or client and the title and descriptive synopsis of the research or work (refer proforma poster layout)
6. Please note that all information provided will be the same information used for publishing and printing of the certificates and therefore MUST be accurate.
7. Only members of the CIFA and other recognised SAIA Regional Institutes are eligible to make submissions for these awards.





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8. The research or work of social importance which has received a regional Award for Architecture in 2021 and meets SAIA's eligibility requirements will be submitted for consideration for the SAIA national awards; the Award of Merit and the Award for Excellence.

**Submissions must be uploaded
via the portal provided by no later than
Monday 7 June 2021**

THE FOLLOWING CONDITIONS WILL APPLY IF THE WORK RECEIVES A CIFA AWARD FOR ARCHITECTURE AND IS ELIGIBLE FOR ENTRY INTO THE SAIA AWARDS PROGRAMME.

**CATEGORY B
RESEARCH OR WORK OF SOCIAL IMPORTANCE**

1. A submission will ONLY be considered eligible for entry in the National SAIA awards if the practice is enrolled as a SAIA member. The recipient/s of the award at the awards ceremony must be a member of SAIA in his/her individual capacity. Entries should identify clearly whether the entry also meets the requirements for consideration of a SAIA award.
2. If the research or work qualifies for national adjudication, the Regional Panel will notify the member/s timeously. For the national adjudication, exhibition and record purposes, the following documentation must be submitted to SAIA by the end of November 2021 by the appropriate Regional Institute:

- 2.1 6 copies of an A4 brochure** (or A3 folded to A4 size), containing:
 - a. Completed submission form.
 - b. A brief description of the research or work of approximately 300 words by the author. A one sentence summary of the work and its importance should be included.
 - c. A brief comment on the research or work not exceeding 300 words from the academic promoter or client.
 - d. Consent for the work from the promoter / client to be entered into the awards.
 - e. A copy of the full documentation (research or work of social importance).
- 2.2 2 x different posters per project** - A1 laminated posters containing a summary of the work, suitably illustrated with charts and images and bearing the name of the author/s, the name of the academic promoter or client and the title and descriptive synopsis of the research or work (refer proforma poster layout).





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- 2.3 6 x Flash drives** of the submission, comprising:
- All individual images (jpegs / pdf) of suitable resolution for publication (min 300 dpi at A4 size).
 - Full electronic copy in pdf of the research or work of social importance. Or, five copies of the work if it is in book form.
- Note: Flashdrives to be clearly marked. The above documentation will not to be returned but used for adjudication and record keeping purposes.
3. It is the responsibility of the Regional Institutes to submit all the required documentation to SAIA by the end of November 2021.

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